



### 230.8b Delinquent Tuition Policy

Sanborn Christian School has been blessed with the faithful support from parents and Society members and is very thankful for the continued commitment of the parents who send their children to Sanborn Christian School.

Tuition statements are sent out the first of every month and are due by the 15th of every month. In order for the school to meet its financial obligations, tuition payments which become delinquent will be subject to the following policy for collection.

- 1). Families must be current each quarter with their tuition payments. If they are not current, report cards will be held. They have two weeks from the date report cards are issued to contact a finance committee member and set up arrangements satisfactory to both parties. If that step is not taken, the student will be suspended until arrangements are made.
- 2). Parents whose tuition becomes more than 3 months delinquent will be asked to meet with the finance committee or delinquent committee.
- 3). If suitable arrangements cannot be made it will be the parents responsibility to contact their diaconate. The board believes it is the churches covenant responsibility to provide Christian education to its covenant children. If it becomes evident that the parents have not contacted their diaconate the Finance Committee will make contact with the diaconate from the church the parents attend and seek support for the parents.
- 4). Parents with a tuition balance remaining at the end of the school year must make contact their Finance Committee representative by July 1. If suitable arrangements are not made enrollment can be denied for the following school year. Special provision can be made for these families if a board approved plan is agreed upon.

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We (I), the undersigned, have met with a member of the finance committee to agree upon a tuition payment plan, and have read, understood, and agree with the updated tuition policy.

Parent signature: \_\_\_\_\_

Parent signature: \_\_\_\_\_

Date: \_\_\_\_\_