

**Sanborn Christian School**  
**Acceptable Computer & Ipad Use Policy**  
**(Kindergarten through 8<sup>th</sup> Grade)**

**Parents and Students:**

The purpose of this agreement is to outline the rules for computer hardware, local networks, and Internet use at Sanborn Christian School.

**Internet Use:**

The use of the Internet is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. The Internet gives teachers and students access to people all over the world and to information and news from government agencies. Access is also available to university libraries, ERIC, museums, and many other informational databases. Along with this availability comes the risk of access to material that may not be considered to be of educational value or may be potentially offensive. While student use of the Internet will be supervised, Sanborn Christian does not have full control of the content that may be accessible. We firmly believe, however, that the valuable information and potential benefits for our students far outweigh the possibility that users may access inappropriate or offensive material.

Students are expected to exercise responsible Christian behavior when using the Internet. These responsibilities include:

1. Using the Internet in a way that is consistent with the mission and policies of SCS.
2. Using the Internet for school related or staff approved educational work.
3. Adhering to rules of copyright.
4. Accessing only teacher-authorized resources or entities.
5. Respecting the data and privacy of other users.
6. Keeping personal information about oneself or others private. Such personal information includes address, phone number, credit card numbers, social security numbers, passwords, or other confidential information.
7. Understanding that not all of student work is guaranteed to be private. Teachers, or the administrator, may monitor activity or access files when there is reason to suspect inappropriate conduct or when there is a problem with the system.

**Other Computer & Ipad Use:**

Use of computers and I pads at Sanborn Christian School also requires adherence to the following:

1. Copying, altering, or tampering with data files, software programs, or system settings on **ANY** school computer or Ipad is strictly forbidden.
2. Unauthorized persons may **NOT** use equipment, software, security passwords, or access codes belonging to the school.
3. SCS reserves the right to review and remove any material stored on its equipment.
4. Users must honor software licensing agreements and all rules of copyright and personal property.
5. Software or data from outside sources, including files stored on USBs or any other medium, may not be used on school equipment without proper authorization from the teachers or administrator.
6. E-mail accounts from Hotmail, Yahoo, G-mail, etc. may **NOT** be used on school computers or Ipads to send or receive e-mail.
7. Social networking, like Facebook, etc. is **NOT** to be accessed on school computers or Ipads.

By signing the attached consent form, the parents have acknowledged that they have discussed the privileges and responsibilities for computer use at Sanborn Christian School, and the student has agreed to abide by its Acceptable Computer & Ipad Use Policy. Those who violate this Acceptable Computer and Ipad Use Policy may be subject to disciplinary actions.

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I have read the Sanborn Christian School Acceptable Computer & Ipad Use Policy and understand its contents. My signature below, and that of my parents, means that I agree to follow the guidelines of the Acceptable Computer and Ipad Use Policy of Sanborn Christian School.

Student Signature (Grades 5-8 only) : \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent(s) or Guardian(s) for students in K through 8th: \_\_\_\_\_

Date: \_\_\_\_\_